(On Bank Letter Head)

Date:

|  |
| --- |
| Paste Applicant’s recent passport size photograph attested by Superior Authority with seal |

To

The Director

IDRBT Certifying Authority

Road no. 1, Castle Hills

Masab Tank,

Hyderabad – 500057

Dear Sir,

**Physical Verification for issue of Class 3 Digital Signature Certificate (DSC)**

This is to certify that I have done physical verification of the applicant Sri/Smt \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who has applied for a Class 3 Digital Signature Certificate from IDRBT-CA, whose PAN Number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Aadhar Number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and Employee/ Employee ID Number is \_\_\_\_\_\_\_\_\_ on Date \_\_\_\_\_\_\_\_\_\_\_\_. I have satisfied myself with applicant’s identification and also taking responsibility of authenticity of the same. This certificate is in accordance with the requirement of the guidelines issued by the Controller of Certifying Authorities (CCA), Government of India.

A Copy of the PAN/Aadhaar & Employee ID of the applicant, attested by me is also attached herewith.

This certificate is given in-lieu of the applicant’s physical presence at the Registration Authority (RA) of the bank or identification through Video Verification service provided by IDRBT-CA, which I declare could not be performed in the applicant’s case because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Hence, I request you to accept the application for the DSC and issue the Digital Certificate to the above mentioned applicant, based on this certificate of physical verification.

Yours faithfully,

(Superior Authority)

Name :

Designation :

Mobile Number:

Seal :